

Date/Time	Event	UniqueId / Verification	\$ Amount	Process #	Trans. #	Requestor IP / Requested Page	Info	Module	Invoice(s)
05/04/2016 10:49 PM	success	ModularInvoice_393_392_1462419485 784303d5026a53f2958699ddd605b996d ad7e8eacd4681e01a8ae43658c21ba7e	\$975.00	53		66.129.93.217 /vps_confirm.php	n/a	1_Zoning/Land Use Permit Application	Invoice #393 for App. # App-2016-000170 Invoice #392
05/04/2016 10:49 PM	post-back	ModularInvoice_393_392_1462419485 784303d5026a53f2958699ddd605b996d ad7e8eacd4681e01a8ae43658c21ba7e	\$975.00	53		66.129.93.217 /vps_confirm.php	[RequestID]: 50 [TransactionID]: 084DF353716050422435B2D988053716 [Last4Card]: 0177 [CardType]: MC [PaymentMode]: C [ApprovalStatus]: 000 [ConfirmNumber]: 5021605 [ApprovalText]: APPROVED [Channel]: WEB [BillingName]: HALINA KOVALENKO [BillingAddress]: 170 190th LN NW cedar MN 55011 US [PhoneNumber]: 7634341795 [Email]: hleekova@gmail.com [PaidAmount]: 97500 [ConvenienceFeeCharged]: 24.38 [TransactionTime]: 5/5/2016 3:50:14 AM [VpsTime]: 5/4/2016 10:50:14 PM	1_Zoning/Land Use Permit Application	Invoice #393 for App. # App-2016-000170 Invoice #392
05/04/2016 10:43 PM	post-to	ModularInvoice_393_392_1462419485 784303d5026a53f2958699ddd605b996d ad7e8eacd4681e01a8ae43658c21ba7e	\$975.00	53		98.240.191.23 /payment.php	[intid]: -1 [logid]: 208 [ACTION]: vps_payment.php	1_Zoning/Land Use Permit Application	Invoice #393 for App. # App-2016-000170 Invoice #392

Kristi Kunz

From: Kristi Kunz [kristi.kunz@co.aitkin.mn.us]
Sent: Thursday, May 05, 2016 1:16 PM
To: 'Account Managers'
Subject: Refund \$375 - incorrect fees - App# 2016-000170

I am requesting a refund in the amount of \$375.00 to confirmation number: 5021605. Below is the information on the transaction. The applicant selected the incorrect fees and overpaid the application. Please let me know if you need any other information.

Date/Time	Event	Uniqueld / Verification	\$ Amount	Process #	Trans. #	Requestor IP / Requested Page
05/04/2016 10:49 PM	success	ModularInvoice_393,392_1462419485 784303d5026a53f2958699ddd605b96d ad7e8eacd4681e01a8ae43658c21ba7e	\$975.00	53		66.129.93.217 /vps_confirm.php
05/04/2016 10:49 PM	post-back	ModularInvoice_393,392_1462419485 784303d5026a53f2958699ddd605b96d ad7e8eacd4681e01a8ae43658c21ba7e	\$975.00	53		66.129.93.217 /vps_confirm.php
						[F] [I] [L] [C] [F] [A] [C] [A] [C] [E] [E] [F] [E] [F] [C] [I] [A]
05/04/2016 10:43 PM	post-to	ModularInvoice_393,392_1462419485 784303d5026a53f2958699ddd605b96d ad7e8eacd4681e01a8ae43658c21ba7e	\$975.00	53		98.240.191.23 /payment.php

Thank you,

Kristi K.

Aitkin County Environmental Services
Planning & Zoning
Phone: 218-927-7342
Fax: 218-927-4372

From: Julio Alcala [<mailto:JulioAlcala@valuepaymentsystems.com>]
Sent: Thursday, May 05, 2016 12:46 PM
To: Kristi Kunz
Cc: Account Managers
Subject: Re: Refund \$150 and convenience fees - wrong application type. App#2016-000155

Hello Kristi,

You can send the refund request to one of our colleagues at accountmgrs@valuepaymentsystems.com. They will be able to assist with the refund request unfortunately I don't have access to refunds outside of the office.

Let me know if you have any questions.

Thanks
Best regards,

Julio Alcala

Sent from my iPhone

On May 5, 2016, at 12:21 PM, Kristi Kunz <kristi.kunz@co.aitkin.mn.us> wrote:

Wonderful! Thank you!

I have another refund that I need to do. Would you like me to forward that to your colleague directly or would you like it to come through you?

I have to do the refund before it hits our bank account so they are time sensitive. If I can't catch the refund before it hits the bank our Treasurer's Office requires a check to be cut instead of the online refund.

Thanks,
Kristi

From: Julio Alcala [<mailto:JulioAlcala@valuepaymentsystems.com>]
Sent: Thursday, May 05, 2016 8:15 AM
To: Kristi Kunz; Account Managers
Subject: Re: Refund \$150 and convenience fees - wrong application type. App#2016-000155

Hello kristi,

Good morning, I am currently out of the office, but no worries one of my colleagues will be able to assist in processing the refund. For confirmation # 1390235, along with the convenience fee. We will provide you with a copy of the refund receipt via email once the refund has been refunded.

Let us know if you have any questions.

Thanks,

Julio Alcala

Sent from my iPhone

On May 4, 2016, at 4:26 PM, Kristi Kunz <kristi.kunz@co.aitkin.mn.us> wrote:

Hi Julio,

I am requesting a full refund of \$150.00 for this transaction. The applicant submitted the incorrect application form.

Please let me know if you need any other information.

<image001.png>

Thanks!

Kristi K.

Aitkin County Environmental Services
Planning & Zoning
Phone: 218-927-7342
Fax: 218-927-4372

Land Use Application
Permit # _____

App# 2016-000170

Aitkin County Planning & Zoning / Environmental Services
209 2nd Street NW, Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372
Email: aitkinpz@co.aitkin.mn.us

Contact Information

Are you the Property Owner? Yes

If we have questions on the application who should we contact?

Name:
Halina Lee Kovalenko

Phone:
(763) 434 - 1795

Email Address:
hleekova@gmail.com

Mailing Address:
170 190th LN NW
Oak Grove MN 55011 4300

Fee should be \$300 Refund of \$375

Project Location Search

Property: Selected:

Property Location					Property Address			Legal Description	Owner Information	Tax Payer Information
Parcel Number	Township or City Name	TWP	SEC	RGE	Property Address	Property City	Property Zip 5	Legal Description	Owner Name(s)	Taxpayer Name(s)
34-0-026401	WAGNER TWP	43	16	22	13340 140TH PL	FINLAYSON MN	55735	W 567.2 FT OF S 384 FT OF NW SW	KOVALENKO, HALINA & VICTOR	KOVALENKO, HALINA & VICTOR

Does your property have an E911 address assigned? Yes

Project Location

Is the parcel related to this application zoned Shoreland? No

Driving directions to the proposed property from Aitkin: Take 47 south to 18 turn left. Continue on 18 and pass highway 65/27 and continue east to 140th place. Turn right onto dirt road and pass one property (Bremseths) on the left. Drive one more property to opening of new driveway. We will have a wooden sign with address on this site.

Is there an existing septic system on the property? No

Project Description

Please describe your proposed project: We are proposing to open an area 200ft by 200ft at the northern end of the 5 acres 125 ft from the road on the west 50 - 75 ft from the northern most property line and at least 100ft from Chelsey Brook to the west of the property. Then we will move in a 4 bedroom new manufactured home (double wide 24x68) and build a 10x12ft deck(not roofed) on the front at the front door. The front of the mobile home will face south. A mound system septic system has been designed to be installed in the 100 foot square area 50 ft off the road to the west of the home. A well will be dug at the east edge of the home. Propane and electric will be brought in by the companies supporting that area.

Project Type

Select Item 1: New Residence incl. attached decks/porches/garages

Size of Item 1: 1632 ft²

Select Item 2 (if applicable): Deck/PlatformDeck/Platform

Size of Item 2: 100 ft²

Select Item 3 (if applicable): (None)

Select Item 4 (if applicable): (None)

Select a Septic Item (if applicable): Residential Mound/At-Grade

Planning Checklist

Will this structure be used for commercial purposes? No

Are there any wetlands or lowlands on or near the project site? No

Attach Site Plan

Attach a copy of your plan drawing(s):

File 1: septic_designn_-_hleeekova@gmail.com_-_Gmail.html

Terms

General Terms Zoning Permits

Defining and staking the property lines, road right-of-ways, septic sites, and wells are the responsibility of the property owner. In some cases, a registered survey may be required to verify setbacks before granting a permit.

Land Use/Septic General Terms

Zoning permits and Subsurface Sewage Treatment System permits are valid for one (1) year (unless the sewage permit is to upgrade an Imminent Threat to Public Health or Safety system, which is then valid for ten (10) months).

All corners of the proposed structure(s) need to be staked with visible flags, ribbon, or lathes prior to onsite inspection by Aitkin County.

If property lines are not clearly marked and visible, then they need to be staked with visible flags, ribbon, or lathes prior to onsite inspection by Aitkin County.

It shall be a violation of the Aitkin County Zoning Ordinance to commence construction before the permit application is approved by Aitkin County.

The landowner or authorized agent may make application for a zoning permit agreeing to do such work in accordance with all Aitkin County Ordinances. The landowner or authorized agent agrees that the application, site plan, and all other attachments submitted herewith are true and accurate and shall become a part of the permit. The landowner or authorized agent agrees that, in making application for a zoning permit, the landowner grants permission to Aitkin County, at reasonable times, to enter the property to determine compliance of the application with applicable Local, County or State Ordinances or Statutes. It is the applicants sole responsibility to contact other Local, County or State agencies to ensure the applicant has complied with all relevant Local, County or State Ordinances or Statutes.

After a complete application is submitted and reviewed, an on-site inspection may be conducted; a permit may be issued describing the proposed construction that may take place on the property. Changes to a project may require a permit application to be resubmitted.

The septic installer shall notify Aitkin County Environmental Services a minimum of twenty-four (24) hours before the covering of any portion of the septic installation. Changes from the approved septic design will require approval by the County prior to construction.

Applicants are responsible for getting all applicable entrance permits from the appropriate road authority.

Applicants acknowledge that they are in compliance with MN Contractor Licensing laws per MN Statute 326B.85.

Applicants acknowledge that they are in compliance with MN Statute 326.121 subd 1 which states "The State Building Code is the standard that applies statewide for the construction, reconstruction, alteration, repair, use of buildings and other structures of the type governed by the code."

Invoice 05/04/2016

Charge	Cost	Quantity	Total
Item 1 Dwelling 1001 to 2000 sqft added 05/04/2016 10:35 PM \$300 Flat Fee	\$300.00	x 1	\$300.00
Item 2 Deck/Platform Less Than 100 sqft added 05/04/2016 10:37 PM \$75 Flat Fee	\$75.00	x 1	\$75.00
Residential Mound/At-Grade added 05/04/2016 10:35 PM \$300 Flat Fee	\$300.00	x 1	\$300.00
Grand Total			\$675.00

Handwritten notes:
 - Next to Item 2: S/B included in Res 1001-2000 →
 - Next to Item 3: Ad on septic →
 - Below Item 3: app # 2016-000169

Approvals

Approval	Signature
Applicant	Halina L. Kovalenko - 05/04/2016 10:38 PM 71a073f9f5a3b26c529148581801b962 ff038fd120ddaea4fe3f3f9bbb09ea92
#1 Administrative Approval Group	
#2 Inspector Group	
#3 Level Three Final Action	

Handwritten note:
Total refund is \$375.00

Land Use Application App. # App-2016-000170

Halina Lee Kovalenko

(763) 434-1795

hleekova@gmail.com

170 190th LN NW, Oak Grove, MN 55011-4300

Aitkin County Planning & Zoning / Environmental Services

209 2nd Street NW, Room 100

Aitkin, MN 56431

Phone: 218-927-7342

Fax: 218-927-4372

Email: aitkinpz@co.aitkin.mn.us

Charge	Cost	Quantity	Total	Note
Item 1 Dwelling 1001 to 2000 sqft added 05/04/2016 10:35 PM \$300 Flat Fee	\$300.00	x 1	\$300.00	
Item 2 Deck/Platform Less Than 100 sqft added 05/04/2016 10:37 PM \$75 Flat Fee	\$75.00	x 1	\$75.00	
Residential Mound/At-Grade added 05/04/2016 10:35 PM \$300 Flat Fee	\$300.00	x 1	\$300.00	
Grand Total				
			Total	\$675.00
Payment				
Method:	Credit Card or Electronic Check	Note:	Auto-generated by payment update	
Date:	05/04/2016			
Made By:				
Confirmed By:	Value Payment Systems			

Septic Permit # _____

App# 2016-000170
69

Aitkin County Planning & Zoning / Environmental Services
 209 2nd Street NW, Room 100
 Aitkin, MN 56431
 Phone: 218-927-7342
 Fax: 218-927-4372
 Email: aitkinpz@co.aitkin.mn.us

Contact Information

Are you the Property Owner? Yes

If we have questions on the application who should we contact?

Name: **Halina Lee Kovalenko**

Phone: **(763) 434 - 1795**

Email Address: **hleekova@gmail.com**

Mailing Address: **170 190th LN NW
Oak Grove MN 55011 4300**

Structure is on
app# 2016-000170.

Project Location Search

Property: **Selected:**

Property Location					Property Address			Legal Description	Owner Information	Tax Payer Information
Parcel Number	Township or City Name	TWP	SEC	RGE	Property Address	Property City	Property Zip 5	Legal Description	Owner Name(s)	Taxpayer Name(s)
34-0-026401	WAGNER TWP	43	16	22	13340 140TH PL	FINLAYSON MN	55735	W 567.2 FT OF S 384 FT OF NW SW	KOVALENKO, HALINA & VICTOR	KOVALENKO, HALINA & VICTOR

Driving Directions to the project location.: From Aitken take 47 south to 18 and turn left onto 18 drive east. Staying on 18 Cross over highway 65/27 continue east to 140th place. Turn right (south). Pass one driveway on the left (Bremseths) and continue to next driveway opening. This is 13340 our new driveway.

Does your property have an E911 address assigned? Yes

Designer/Installer

Designer Name: **Dave Engdahl**

Installer: **Licensed Septic Professional**

Installer Name: **Dave Engdahl**

Installer License Number: **c2006**

System Information

Please attach a septic system design:

File 1: [second_half_-_hleekova@gmail.com_-_Gmail.html](#)

File 2: [septic_designn_-_hleekova@gmail.com_-_Gmail.html](#)

Please select all that apply: Residential Mound/At-Grade

Terms

General Terms Zoning Permits

Defining and slaking the property lines, road right-of-ways, septic sites, and wells are the responsibility of the property owner. In some cases, a registered survey may be required to verify setbacks before granting a permit.

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The septic installer shall notify Aitkin County Environmental Services a minimum of twenty-four (24) hours before the covering of any portion of the septic installation. Changes from the approved septic design will require approval by the County prior to construction.

Applicants are responsible for getting all applicable entrance permits from the appropriate road authority.

Applicants acknowledge that they are in compliance with MN Contractor Licensing laws per MN Statute 326B.85.

Invoice 05/04/2016

Charge	Cost	Quantity	Total
Residential Mound/At-Grade added 05/04/2016 10:05 PM \$300 Flat Fee	\$300.00	x 1	\$300.00
Grand Total		Total (Paid)	\$300.00

Approvals

Approval	Signature
Applicant	Halina L. Kovalenko - 05/04/2016 10:05 PM 903245e4afe515951fbbc022651d175f 1bae5edb2ad2bed07ecc8dbd4d052060
#1 Administrative Approval Group	
#2 Inspector Group	
#3 Final Approval	

Septic App. # App-2016-000169

Halina Lee Kovalenko

(763) 434-1795

hleekova@gmail.com

170 190th LN NW, Oak Grove, MN 55011-4300

Aitkin County Planning & Zoning / Environmental Services

209 2nd Street NW, Room 100

Aitkin, MN 56431

Phone: 218-927-7342

Fax: 218-927-4372

Email: aitkinpz@co.aitkin.mn.us

Charge		Cost	Quantity	Total	Note
Residential Mound/At-Grade added 05/04/2016 10:05 PM \$300 Flat Fee		\$300.00	x 1	\$300.00	
Grand Total					
				Total	\$300.00
Payment					
Method:	Credit Card or Electronic Check	Note:	Auto-generated by payment update		
Date:	05/04/2016				
Made By:					
Confirmed By:	Value Payment Systems				

