

BUILDING PERMIT PROCESS

- 1. Request applicable rules, applications and specifications from Sherwood Forest office.
- 2. Submit completed application to Sherwood Forest.
- 3. Sherwood Forest will review and approve (or disapprove) and will sign off on application IF APPROVED.
- 4. Applicant will then apply to Aitkin County for county permit.

To contact Aitkin County for the required permit forms: Phone 218-927-7342

(or you may visit their website at www.co.Aitkin.mn.us)

You may mail Aitkin County permit request to Aitkin County at:

Aitkin County Environmental Services

209 Second St. NW Room 100

Aitkin, MN 56431

BOTH PERMITS MUST BE DISPLAYED ON THE LOT WHILE WORK IS IN PROGRESS

NAME Philip Gerlach TOWN B. BLK3 LOT 21

General Work Permit Application

Dat: Applied For	Permit Number		Permit Expiration Date		
	Serlach	Banbury	. 3	21	
Name (please print).		Town	Block	Lot	
32. OC 310	ани К.,		2 B	°va s≎	

Work to be done by: Replace 1974 Terry Travel Trailer with a New en ON-	Q.
Describe Improvement: (please print) The New Trailer 12 30 St. The foot print for trail	Len
veets to be expanded by 5 feet.	38
the second se	ŝ. ".

A skeeh of the lot showing the improvement the distance from the lot lines and other structures; and the rough dimensions of the improvement is required. Please attach a separate sheet.

Questions that don't apply please indicate by N/A

the required sketch of the improvement included? <u>Les</u>	
that external material is to be used? Alere 2 Loods of Cill	4
hat external color will be used? Non 2	
hat is the size of proposed holding tank?	Ē

CAMPSITE IMPROVEMENT & CONSTRUCTION RULES & REQUIREMENTS

- A building permit is required for all improvements or physical changes to the property located within Sherwood Forest such as, but not limited to: driveways, pads, decks, , holding tanks, culvert, deck covering, RV placement, and permanent fire rings. Permits must be obtained at the Association office and displayed on the property before the improvement begins. A sketch of the improvement is required, including location, materials to be used, rough dimension, and a description of the exterior finishing. All improvements must comply with the rules and regulations of the Association.
- 2. No structures including the RV, shall be constructed, placed or maintained nearer than fifteen (feet) from the front line. Ten (10) feet from the back lot line and five (5) feet from the side lines.
- 3. No permanent living structures are permitted.
- 4. Concrete on each campsite shall be limited to 600 square feet.
- 5. A deck, pad or base for a porch or screen house built on a campsite shall not be more than (1) foot above the highest mean elevation of the campsite unless the deck or pad is built next to the RV. If the deck or pad is built next to the RV, it shall not be higher than the doorway of the RV.

5. The exteriors of all improvements to the campsite shall be done in earth tone colors, such as beige's, greens and browns. Questionable colors shall be submitted to the maintenance supervisor for review and approval.

- 7. All fencing on a campsite must be 80% open and have a maximum height of 36 inches. The outside construction of fences shall be of natural wood or earth tone colors, as described elsewhere in these Rules: The only exception will be landscaping trellis used for flowers and or vines..
- 8. All roofs must be covered with felt and asphalt or fiberglass shingles or manufactured steel in earth tone colors.
- 9. All electrical wiring on the campsite requires a permit and inspection of the finished work by Aitkin County.
- 10. Leak proof holding tanks must be commercially constructed, association approved, high impact plastic concrete or stainless steel. Capacity is not to exceed 512 gallons per tank per lot. An Aitkin County permit is required for a concrete in the ground holding tank. Check with installer.
- 11. Deck awnings must be either a custom made retractable canvas awning attached to the RV or be constructed of approved materials, A wood awning with asphalt, fiberglass or manufactured metal shingled roof in earth tone colors (shades of green, brown or tan) may be constructed over your deck. It may extend over the recreational vehicle to a maximum of four (4) feet above the RV, not the air conditioner unit. It can then extend up to four (4) feet beyond the opposite primary wall of the RV. Not four (4) feet beyond the slide out wall. It cannot extend into the required setback and cannot extend more than one (1) foot beyond the front or back wall of the RV. Color and construction must comply with previously stated building codes. * Measurements must be made from the edge of the finished eaves. W. to state to be 3 2
- 12. Culverts must be large enough to maintain water flow through the ditch, but should be at least eight (8) inches in diameter. It is the property owners responsibility to keep the culvert open to allow unrestricted flow. 100

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I have read and understand the above guidelines, restrictions, specifications and setback requirements. I further agree to RE DO the structure if it does not conform to these specifications. I hereby consent to a representative of Sherwood Forest Owners Association to inspect the building before, during and/or after completion.

Property **Owners** Signature Permit Application Approved By

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Date

SF form 1 Rev 04/10

Work In Progress

Approved By

Date Approved

Work Complete

Approved By

Date Approved

Trailer Sketch Robin Hood Drive The pad for the Trailon Needs to be increased by 5 ft. for News Trailer × ×