

## Maintenance Log

Activity	Date Accomplished
<b>Check frequently:</b>	
Leaks: check for plumbing leaks	
Soil treatment area check for surfacing	
Lint filter: check, clean if needed	
Effluent screen: if owner-maintained	
Water usage rate (monitor frequency _____)	
<b>Check annually:</b>	
Caps: inspect, replace if needed	
Sludge & Scum/Pump	
Inlet & Outlet baffles	
Drainfield effluent leaks	
Pump, alarm, wiring	
Flush & clean laterals if cleanouts exists	
Other: _____	
Other: _____	

**Notes:** \_\_\_\_\_ Follow Operating permit requirements. Check Pump and Alarms at least once a year.  
 \_\_\_\_\_ Clean Effluent filter at least twice a year. Mow mound area at least once a year to keep trees and brush from growing.  
 \_\_\_\_\_ No traffic on mound area, No Snowmobiles, No ATV's, No Parking.  
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**Mitigation/corrective action plan:** \_\_\_\_\_  
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