

**From:** [Shannon Westerlund](#)  
**To:** "[Debra.M.Bayer@wellsfargo.com](mailto:Debra.M.Bayer@wellsfargo.com)"  
**Subject:** RE: permit application  
**Date:** Thursday, December 13, 2018 9:15:00 AM

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Hi Chuck and Debra,

Just checking in on the status of your application. If we do not receive the following information in the previous email by December 21<sup>st</sup>, we will have to deny the incomplete application and issue a refund minus the \$100 site visit fee by Becky.

Please let me know if you have any questions or need additional help.

Thank you,

Shannon Westerlund  
Aitkin County Environmental Services/Zoning  
209 2nd Street NW, Rm 100  
Aitkin, MN 56431  
218-927-7342

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**From:** Shannon Westerlund [mailto:[shannon.westerlund@co.aitkin.mn.us](mailto:shannon.westerlund@co.aitkin.mn.us)]  
**Sent:** Tuesday, November 27, 2018 9:43 AM  
**To:** 'Debra.M.Bayer@wellsfargo.com'  
**Cc:** 'Becky Sovde'  
**Subject:** RE: permit application

Hi Debra,

Thank you for the updated floor plan. Please update the following information on the application for it to be processed for inspection:

- Provide an updated site plan with the distance to the lake, top of bluff, property line, road, septic tank, and drainfield.
- Update the *Project Description* with new size of cabin and sizes of any attached deck/patio/porch/garage.
- Update the square footage of new residence including attached deck/patio/porch/garage as one item.

Does the 30 yards of excavation include the walk out basement?

Below is a direct link to the application to make those revisions. If you have any questions don't hesitate to call.

<https://pzpermit.co.aitkin.mn.us/view.php?id=196287>

Thank you!

Shannon Westerlund  
Aitkin County Environmental Services/Zoning  
209 2nd Street NW, Rm 100  
Aitkin, MN 56431  
218-927-7342

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**From:** Becky Sovde [mailto:[becky.sovde@co.aitkin.mn.us](mailto:becky.sovde@co.aitkin.mn.us)]  
**Sent:** Monday, November 19, 2018 3:17 PM  
**To:** Shannon Westerlund  
**Subject:** FW: permit application

FYI

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**From:** Debra.M.Bayer@wellsfargo.com [mailto:[Debra.M.Bayer@wellsfargo.com](mailto:Debra.M.Bayer@wellsfargo.com)]  
**Sent:** Monday, November 19, 2018 9:15 AM  
**To:** [becky.sovde@co.aitkin.mn.us](mailto:becky.sovde@co.aitkin.mn.us)  
**Cc:** [shannon.westerlund@co.aitkin.mn.us](mailto:shannon.westerlund@co.aitkin.mn.us); [csupchuck@aol.com](mailto:csupchuck@aol.com); [Debra.M.Bayer@wellsfargo.com](mailto:Debra.M.Bayer@wellsfargo.com)  
**Subject:** RE: permit application

Good Morning Becky –

Per your message below, I have attached a plan for the “footprint” of the proposed cabin for 33182 457<sup>th</sup> Place, Aitkin, MN.

It may be several weeks before we get back up there to actually mark the property. When Chuck was up there last time it got dark before he was able to get it done.

We wanted you to have this for now. Please let us know if you have any questions.

Thank you!

Have a wonderful Thanksgiving!!

Debbie and Chuck Siebert  
612-210-4455

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**From:** Becky Sovde <[becky.sovde@co.aitkin.mn.us](mailto:becky.sovde@co.aitkin.mn.us)>  
**Sent:** Monday, October 01, 2018 11:16 AM  
**To:** Bayer, Debbie M. <[Debra.M.Bayer@wellsfargo.com](mailto:Debra.M.Bayer@wellsfargo.com)>  
**Cc:** Shannon Westerlund <[shannon.westerlund@co.aitkin.mn.us](mailto:shannon.westerlund@co.aitkin.mn.us)>  
**Subject:** permit application

Debra –

I met Chuck and Terry Betley on site several weeks ago. Chuck was going to submit a new plan for the permit based on the bluff line on site. I have notes in the file about that. It may need another onsite when the plan is submitted. We have moved the permit to “incomplete” until we get the plan.

I will be on vacation, so a good contact in the office is Shannon, who is fairly familiar with it.

Becky

Becky Sovde  
Wetland Specialist/Compliance Officer  
Aitkin County Planning & Zoning  
218-927-7342